

2010 Mitchell Humphrey User Group Conference

SUNDAY, SEPTEMBER 19

NOTE: Agenda subject to change based on presenter availability, client demand, etc. Attendees will be notified on all changes as they occur.

TIME	LOCATION
5:30 to 7:00	MHUG Conference Check-In Berkeley/Clarendon Lobby
6:00 to 6:30	MHUG Board - Session Presenter Meeting Tremont Room
7:00 to 10:00	2010 MHUG Welcome Reception - Hosted by Mitchell Humphrey Berkeley/Clarendon

MONDAY, SEPTEMBER 20

NOTE: Agenda subject to change based on presenter availability, client demand, etc. Attendees will be notified on all changes as they occur.

BREAKFAST - 7:30 to 8:30 | AM BREAK - 10:30 to 10:45 | LUNCH - 12:00 to 1:00 | PM BREAK - 2:15 to 2:30

TIME	SESSION TITLE	DESCRIPTION	ROOM	MAIN PRESENTER
9:00 to 10:00	Opening Remarks - Conference Welcome	Opening remarks and presentations from MHUG Board. Plus, information on Board positions up for election.	Terrace	MHUG Advisory Board
10:00 to 10:30	Mitchell Humphrey - Year in Review	A report on the Company's 2009 results and current status, introduction of new clients, and more.	Terrace	Lisa Rains Mitchell Humphrey
10:45 to 11:45	An Up Close Look at the New FMS II Features	Join an MH rep as they provide an overview of the new features in FMS II.	Terrace	Sue Williams Mitchell Humphrey
1:00 to 3:45	Crystal Reports	Hone your Crystal Report skills and learn new tips and tricks to make the tools more beneficial.	Thoreau	Todd Stum
HANDS-ON SESSIONS	NEW - Microsoft Excel Tips and Tricks	Participants will learn a number of tips and tricks to take advantage of the many Excel tools.	St James	Johanna Storella
1:00 to 2:15	Fixed Assets Chat Room	Discussion group devoted to topics related to FMS II Fixed Assets.	Stuart	Toni Bellina/ Roger Thorogood
	GL On-Line Inquiry Educational Session	The Big Dig - Getting to GL information.	Terrace	Jim Roberts
2:30 to 3:45	FMS II Accounts Receivable Educational Session	Discussion group devoted to topics related to FMS II Accounts Receivable.	Terrace	Lisa Rains Mitchell Humphrey
	Email/Fax Documents and E-Attachments Educational Session	Learn how FMS-eLink and FMS-InfoLink can improve efficiency and save time and how to install/manage FMS-eLink.	Stuart	Brian Rivers/ Leisa Morlock

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TUESDAY, SEPTEMBER 21

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BREAKFAST - 7:30 to 8:30 | AM BREAK - 10:15 to 10:30 | LUNCH - 12:00 to 1:00 | PM BREAK - 2:15 to 2:30

TIME	SESSION TITLE	DESCRIPTION	ROOM	MAIN PRESENTER
8:30 to 9:00	MHUG Member Business Meeting	Featured topics include MHUG Board nominee speeches and MHUG Board Chat/Q&A session.	Terrace	MHUG Advisory Board
9:00 to 11:45 <i>HANDS-ON SESSIONS</i>	FMS II Purchasing - A New Look	FMS II PO expert provides insight into taking better advantage of the system capabilities.	Thoreau	Roger Thorogood Mitchell Humphrey
	ASK FMS - Beginners	Introductions on using ASK FMS to produce customized reports.	St James	Donna Stinson
9:00 to 10:15	FMS II General Ledger Chat Room	Step into the Old South Meeting House as we discuss topics related to the FMS II General Ledger module.	Stuart	Jim Roberts
	NEW - FMS II Calendar Maintenance	Educational session discussing FMS II Calendar maintenance.	Terrace	Leisa Morlock Mitchell Humphrey
10:30 to 11:45	IT/Operations Chat Room/Educational Session	Discussion group for IT professionals devoted to technical issues and topics.	Stuart	Charlie Beckhardt/ Sue Williams
	1099s Educational Session	Get the latest updates and rules on 1099s.	Terrace	Lisa Rains
1:00 to 2:15 <i>HANDS-ON SESSIONS</i>	NEW - Doctypes and Workflow (Part I)	Join us to learn how to save time by routing documents using the Workflow system on The Freedom Trail.	Thoreau	Roger Thorogood Mitchell Humphrey
	NEW - Microsoft PowerPoint Tips and Tricks (Part I)	Participants will learn a number of tips and tricks to take better advantage of the many PowerPoint tools.	St James	Jim Roberts
1:00 to 2:15	NEW - Fraud - How to Find It and Prevent It Chat Room	Don't get stuck in The Great Molasses Flood. Two FMS users explain how it happened, what to look for, and the steps taken to prevent it.	Stuart	Rod Schonberger/ Barb VanMeter
2:30 to 3:45	FMS II Enhancements Discussion (Part I)	Battle of Bunker Hill - Discussion of potential FMS II enhancements.	Terrace	MHUG Advisory Board Mitchell Humphrey Reps
7:00 to 10:00	<i>Boston T-Shirt Party!!!!</i>			Plaza Ballroom (Mezz.)

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WEDNESDAY, SEPTEMBER 22

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BREAKFAST - 7:30 to 8:30 | AM BREAK - 10:15 to 10:30 | LUNCH - 12:00 to 1:00 | PM BREAK - 2:15 to 2:30

TIME	SESSION TITLE	DESCRIPTION	ROOM	MAIN PRESENTER
8:30 to 9:00	MHUG Business Meeting	Continued discussion concerning future MHUG conference sites, enhancements, and other issues.	Terrace	MHUG Advisory Board
9:00 to 11:45 <i>HANDS-ON SESSIONS</i>	FMS II Tips and Tricks including V36	Don't tell them in Salem - FMS II Tips and Tricks.	St James	Leisa Morlock Mitchell Humphrey
	Report Writing Experience	An attendee directed class to meet your reporting needs with hands-on effort. Default class agenda will be available in case everyone has totally different needs.	Thoreau	Roger Thorogood Mitchell Humphrey
9:00 to 10:15	PDS	Payroll solution with tight FMS integration.	Stuart	PDS
10:30 to 11:45	NEW - FMS as the Problem Solver	How one client uses FMS to resolve various data problems including room tax, expense reports, etc. Includes integration with MH FastTrackGov	Terrace	Brian Rivers
	NEW - Sustainability	An FMS user describes how sustainability has affected everything from Purchasing to Records management and how they are moving forward to a Paper on Demand environment.	Stuart	Rod Schonberger
1:00 to 2:15	Enhancements Roundtable (Part II)	Battle of Bunker Hill - A discussion of potential FMS II enhancements.	Terrace	MHUG Advisory Board Mitchell Humphrey Reps
2:30 to 3:45 <i>HANDS-ON SESSIONS</i>	NEW - Doctypes and Workflow (Part II)	Join us to learn how to save time by routing documents using the Workflow system on The Freedom Trail.	Thoreau	Roger Thorogood Mitchell Humphrey
	NEW - Microsoft PowerPoint Tips and Tricks (Part II)	Participants will learn a number of tips and tricks to take better advantage of the many PowerPoint tools.	St James	Jim Roberts
2:30 to 3:45	Questica	Web-based Capital Improvement Planning (CIP) and Operating budgeting solutions exclusively designed by and for municipalities of all sizes.	Terrace	Questica

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THURSDAY, SEPTEMBER 23

BREAKFAST - 7:30 to 8:30 | AM BREAK - 10:15 to 10:30

TIME	SESSION TITLE	DESCRIPTION	ROOM	MAIN PRESENTER
8:30 to 9:00	MHUG Member Business Meeting	Featured topics include an announcement of newly elected MHUG Board members and enhancements recap.	Terrace	MHUG Advisory Board
9:00 to 10:15 <i>HANDS-ON SESSIONS</i>	Inquiry Plus	Learn the tricks to GL inquiries.	St James	Bonnie Langeliers
	FMS-EXEC	Just a Minute, Man - How does that info get into GL from Excel?	Thoreau	Lori Andersen
9:00 to 10:15	NEW - Error Log/Cap Nos Chat Room	What does all this information mean in the error log? What information gets written to the error log? What are Security CapNos and do I really need them?	Stuart	Leisa Morlock Mitchell Humphrey
	NEW - FMS II Accounts Payable Workflow	A presentation to describe the use and configuration of AP workflow designed for Sarasota.	Terrace	Dolly Gamble/ Roger Thorogood
10:30 to 11:45	Final Wrap Up and Give Aways	Final thoughts and suggestions. MUST BE PRESENT TO WIN THE GIVE AWAYS!!	Terrace	MHUG Advisory Board

2010 MHUG CONFERENCE ADJOURNED. Thanks for your participation and travel safely. See you in 2011!